



Minutes of the full Council Meeting held at 7.00pm, 21 January 2019, at Pentyrch Village Hall

PRESENT: Councillors Stuart Thomas (Chairman), John Harrison, Simon Davies, Mike Sherwood, Sara Pickard, Jena Quilter, Simon Roberts, Amanda Thorpe, Wynford Ellis Owen

Cllr Graham Thomas and Cllr Gavin Hill-John

In attendance: Helena Fox, Clerk

- 1. To receive apologies for absence:** Cllrs Chris Priday, Sandie Rosser, Karen Thomas
- 2. To receive any declarations of interest:** There were none.
- 3. To consider police matters:** The crime figures were not available for the meeting.

Cllr Sherwood reported that the Police have warned of recent thefts from insecure premises in Creigiau and the Police have a campaign to make people aware. Cllr Gavin Hill-John noted that the thefts include theft of vehicles when keys are taken from houses.

The Chairman noted the increase of construction vehicles at the Persimmon site on local roads. The Police are also being especially vigilant about construction vehicles in the villages.

A speed camera van was in place at the top of Heol Goch recently.

The Police are still hoping to receive volunteers for the speed watch training. Cllr Gavin Hill-John will send details to the Clerk.

- 4. Public Session (length of adjournment at Chairman's discretion):**
- 5. To consider and decide on any matters arising from the Public Session:**
- 6. To discuss road and transport issues:**
 - a. Cllr Davies raised the direction signage for construction vehicles at Ynys Bridge roundabout. Despite Persimmon saying they would help with this, nothing has been done. This will be raised at the liaison meeting at the end of January. Cllr Caro Wild has agreed that the precedent set by Radyr & Morgantown means that similar signs could be placed in other areas but they do need planning permission. It was generally agreed that costs should be met by Persimmon and it would be helpful to know what the signs would cost.
 - b. The Police are writing to every company they see breaking traffic rules including weight restriction breaches. They can act on dash-cam footage as evidence from the public provided there is GPS location and time stamp.
 - c. Speed humps have finally been re-painted
 - d. Main Road, Gwaelod y Garth is still a concern for residents and Cllr Gavin Hill-John is working on this
 - e. Creigiau road repairs are scheduled for February/March, with two weeks' notice
 - f. Creigiau traffic is increasing and Cllr Ellis Owen asked about the change in traffic priorities by Tesco. This will be raised again with Cardiff Highways and residents can be encouraged to ask about this.
 - g. Cllr Graham Thomas has asked for speed-warning cameras on Cardiff Road.
 - h. The next Community Link could encourage people to come forward for the speed-camera training.

- i. Overhanging trees are a hazard on Pant y Gored Road, especially at the sharp bend opposite Creigiau Rec entrance and on Heol Goch generally. Cardiff has a responsibility for this up to a certain height and above that it is the responsibility of the landowner. Once notified, Cardiff will inspect a site and decide whether to serve a legal notice to make the overgrowth reduction. Different road types have different requirements for keeping the road sides clear.
- j. At the entrance to Creigiau Primary School, there are parking issues where cars cause problems for buses. School governors have approached some residents about this.

7. To receive reports from County Councillors:

- a. Cllr Hill-John reported that roads, bins, dog waste and litter are a continuing problem. Pentyrch has 18 litter bins which are not always used. He had met with Pentyrch Neighbourhood Watch and supports PCC's Love Where You Live initiative.
- b. Cllr Graham Thomas reported that the Persimmon construction activity has increased with a lot of work at weekends. The liaison meeting is important and a date is awaited. The play area opposite Creigiau Inn had been reported as having problems and this is being looked into. The football space next to the play area is extremely wet. Cllr Thomas is supporting the Creigiau Love Where You Live litter project. The Creigiau Quarry legal agreement has now been signed. The passing bays are being designed and PCC should see these designs before they go to Planning. A quarry liaison meeting will be arranged with Tarmac. The passing bays will be created by Cardiff. Phasing of this with other construction and road works would be very helpful.

Cllr Graham Thomas and Gavin Hill-John left the meeting.

8. To receive the Minutes of the Full Council meeting held on December 17 2018: The Minutes were proposed as accurate by Cllr Sherwood, seconded by Cllr Roberts and agreed by all. They were signed by the Chairman.

- a. The Clerk will follow up with the H&S consultants for the action plan.
- b. Mark Drakeford's annual visit to be set
- c. Quarry and footpath: Mike Coley is following up with the quarry
- d. Business Plan Committee: the Clerk will arrange

9. To receive the Minutes of the Planning Committee meeting held on January 2 and 16 2019: The minutes were proposed as accurate by Cllr Thorpe, seconded by Cllr Sherwood and agreed by all. They were signed by the Chairman.

- a. The Planning Committee for January 16 was not quorate. The only application to be discussed was referred to the January 30 meeting.

10. To receive the Minutes of the Finance Committee held on January 14 2018: The minutes were proposed as accurate by Cllr Sherwood, seconded by Cllr Davies and agreed by all. They were signed by the Chairman.

- a. It was **RESOLVED** to act on the Internal Auditor's Interim Report to:
 - i. Increase the ceiling on spend before 3 quotes are needed to £1,000
 - ii. Produce a re-balanced 2018-19 budget for consideration at the next Finance Committee meeting
 - iii. Accept the remaining recommendations made by the Internal Auditor and amend processes accordingly
 - iv. Amend PCC's Finance Regulations accordingly.
- b. The Chairman asked what the alternative options for funding the Memorial Park are. This could be a mix of contributions from PCC, Taffs Well Quarry and perhaps a grant. The Clerk will seek a further contractor quote. The Persimmon Community Grant scheme will be looked into.

11. To consider any matters arising from the Minutes not reported elsewhere: these are included under each set of Minutes above for clarity.

12. To receive the report of the Clerk

- a. Member Enquiries Service: Cardiff will now extend the use of this by clerks after a trial run.
- b. Use of Garth as part of Half Marathon in R&M Festival May 2019. It is being arranged with the Radyr and Morganstown Festival and Cardiff Harlequins Running Club who will be at the centre of organising the event.
 - i. The Clerk will ask that the event is properly stewarded and insured and request a copy of the insurance policy, first aid and parking plans and that the route avoids the Burial Mounds on the Garth
 - ii. The Clerk will let John Gough know, out of courtesy
 - iii. It was **RESOLVED** to permit this event on PCC Land
- c. OVW Awards: PCCs application for a Community Initiative award has been submitted.
- d. Penuel Graveyard: No new news but the lawyers are moving things forward.
- e. CRAMC: a meeting has been called for February 12 so that PCC can meet with users of the Rec to discuss their future needs. Reminders will be sent encouraging people to attend.
- f. Facebook data of numbers of users of PCCs site will be tracked.
- g. Love Where You Live: Successful projects are running in Pentyrch and Creigiau. We hope to get some interest in Gwaelod y Garth
- h. H&S: The first assessment meeting took place December 19 and an action plan is awaited.
- i. Items reported via CCC Members' Services:
 - i. Play Facilities Budget: Cardiff confirm that the play area and skatepark in Creigiau are subject to the Council's normal inspection and maintenance regimes. Several small-scale repair works are required in respect of the skatepark and these will be attended to in due course.
- j. Memorial Park path: Taffs Well Quarry have looked at the project site and their contribution is awaited.
- k. Mast update: see Councillors' reports. The new legislation gives landowners no right to refuse a mast application and masts can be sited to maximise their operation.

13. To approve the schedule of payments and receipts for December 2018: It was **RESOLVED** to approve the schedule of payments and receipts.

14. To sign the Precept demand: The Precept demand for £155,000 was signed. The Clerk will present the history of the Band D Equivalents over the last few years for the February meeting. The Community Link distribution might help with this.

- a. It was **RESOLVED** to ask for a meeting with CCC to discuss these figures and to let One Voice Wales know that we may ask for their support if a Freedom of Information request is needed.

15. To approve the updated Risk Register: The Register had been circulated in advance.

- a. It was **RESOLVED** to adopt the document and it will be further assessed by the Chairman, Cllr Thorpe and the Clerk to look at further mitigation of very high-risk items.
- b. The Clerk will add a further column to record the mitigated risk score

16. To consider costs for the Memorial Park path upgrade: No information has yet been received from Taff's Well Quarry. The Clerk will seek a further commercial quote.

17. To consider alterations to The Pavilion, Creigiau Recreation Area: CRAMC had provided a drawing and explanation of the plans to upgrade the kitchen. Any such work needs PCC consent.

- a. Cllr Thorpe declared a personal interest: her husband is a member of Creigiau Cricket Club
- b. The cost will be met by a grant from the English Cricket Board and CRAMC funds
- c. It was **RESOLVED** to give permission for these works

18. To receive Welsh Government response to the Community and Town Council Review: The Review was received. PCC will refer to the Review in its budget process for 2020-21 with careful consideration given to the workload of the Council.

19. To discuss the future of 1 Penuel Road:

- a. Quotes for new library flooring are being sought with one received so far.
- b. Quotes for upgrading the ground floor WC are being sought with two received so far.
- c. The Clerk will seek a quote for sketches and a phased development of a ground floor extension.

20. To discuss the Business and Village Plans for PCC:

- a. A meeting will be set for the Business Plan Committee for February.
- b. The spring community meetings will be run as a PCC community meeting with a following session on a theme such as Love Where You Live.

21. To discuss consultations and guidance documents: there were none

22. To discuss Brofiscin Quarry: meeting date set for February 5 at PCC office. Cllrs Sherwood, Harrison, Thomas and the Clerk will attend.

23. To receive an update on the North West Cardiff Group: There was nothing to update.

24. To consider any correspondence received and not reported elsewhere: There was none.

25. To discuss planning matters not covered by the Planning Committee: There were none.

26. To receive reports from Councillors and Surgery Reports:

Councillor	Report	Action Taken
Stuart Thomas	December Main Meeting Planning Committee January 2 Standards & Ethics Committee 5.12.18 Charter signing 14.1.19 One Voice Wales 14.1.19	
Chris Priday	December Main Meeting Library	
Simon Davies	December Main Meeting Finance Committee 14.1.19	
Sandie Rosser	December Main Meeting Vehicle damage to bank on the corner of Nant-y-Mynydd, leaving deep potholes. Dangerous substances on a pavement.	<i>Referred to Cllr Gavin Hill-John</i>
Mike Sherwood	December Main Meeting Planning Committee January 2	

	<p>Finance Committee 14.1.19</p> <p>Construction subcontractors are not using approved routes which are a planning condition.</p> <p>Police are dealing with an increased incidence of all delivery lorries using inappropriate routes (via Pentyrch and the multiple weight restrictions) to avoid the multiple roadworks on the A4119.</p>	<i>Referred to the Persimmon Liaison Meeting</i>
John Harrison	<p>December Main Meeting</p> <p>Pentyrch Sports Association met with residents about the mast where it was explained that the developer had not shown any interest in attending a local meeting. New legislation and promotion of masts by government means that applications are generally approved. The approval for the PSA site was given very quickly, not allowing time for residents to comment but comments would have carried little weight because of the new legislation. The PSA have appointed a consultant to help negotiate with the developer. Nothing has yet been signed by PSA.</p>	
Sara Pickard	December Main Meeting	
Jenna Quilter	December Main Meeting	
Wynford Ellis Owen	December Main Meeting Finance Committee 14.1.19	
Simon Roberts	<p>December Main Meeting</p> <p>Path from Troed-y-Garth green to Pentyrch Village Hall covered in mud and green slime at the hall end. Gravel is needed on section by doctors' surgery. The slippery surface is a danger to people using the route to Pentyrch doctors' surgery.</p> <p>Troed-y-Garth green: the Village Hall car park at the top end still troubled by youth anti-social behaviour: litter, food waste dumped late at night in Village Hall car park. Conifers on the green provide screening for anti-social behaviour and perhaps should be removed.</p>	<i>Referred to Cardiff</i>
Amanda Thorpe	December Main Meeting Planning Committee 2.1.19	

	<p>Love Where You Live: Creigiau: a working group has been established are is working with other established local groups. Saturday February 16 Litter Pick led by Keep Wales Tidy, supported by Sustrans and their Maintenance Team. There is a new Tidy Creigiau Twitter account. The project is twinned with the Grangetown project. There is free 12 months insurance from KWT. The Scouts may start their own initiative. The Church Coffee morning will take place after.</p>	
Karen Thomas	December Main Meeting	

27. Date of the next meeting: February 18 2019 at Pentyrch Village Hall, 7pm.

There being no other business, the meeting closed at 21:33.

Chairman _____ Date: February 18 2019