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PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

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## Minutes of the Finance Committee held at noon, August 12 2019 at 1 Penuel Road, Pentyrch

**Present:** Cllrs Stuart Thomas, Wynford Ellis Owen, Simon Davies, Mike Sherwood

**In attendance:** Helena Fox

1. **To receive apologies for absence:** There were none.
2. **To receive any declarations of interest:** There were none
3. **To receive the monthly bank reconciliation and bank statements:** Bank reconciliations to the end of June 2019 were presented, accepted and signed for the Co-Operative Current and Deposit Accounts, the CCLA account and petty cash. The VAT claim for Q1 had been submitted.
4. **To review investment of Council funds:** There is £44,691 on deposit with the Co-operative Bank and £109,947.16 invested with CCLA as at August 12.
  - a. It was **RECOMMENDED** to transfer £30,000 from the CCLA to the Co-Operative Bank Current Account to top up the Current Account. Cllrs Thomas and Sherwood signed the CCLA redemption form.
5. **To receive CRAMC's Treasurer's Report:** There was none.
6. **To make recommendations on any budgeted expenditure over £2,000 as previously approved by Main Council:** There were none.

Cllr Davies joined the meeting

7. **To authorize for payment invoices and cheques presented by the RFO:** These were reviewed and authorized.
8. **To consider any overtime for staff (excluding changes to permanent worked hours):** There was none.
9. **To review petty cash:** See above.
10. **To approve any purchase orders for budgeted items up to £2,000:** There were none.
11. **Date of the next meeting:** Monday September 9 2019 at Noon

Signed \_\_\_\_\_ Dated August 19 2019