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PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

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Minutes of the Meeting held at 6:30pm, January 18 2021 held online via Microsoft Teams

This meeting is held under the following Welsh Statutory Instrument: The Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020

The requirement for the press and public to be present is temporarily suspended.

PRESENT: Councillors Mike Sherwood, Stuart Thomas, Karen Thomas, Wynford Ellis Owen, Ian Jones, John Harrison, Jena Quilter, Amanda Thorpe, Simon Roberts, Gary Dixon, Sara Pickard, Teresa Filippini

Cllr Gavin Hill-John
Mike Colley for Pentyrch Neighbourhood Watch

In attendance: Helena Fox, Clerk

- 1. To receive apologies for absence:** Cllr
- 2. To receive any declarations of interest:** Lease between PCC and CRC, Creigiau Recreation Area: Cllr Sherwood: personal interest as a member of Dynevor Gardening Association re Creigiau Recreation Area; Cllr Thorpe: personal interest as a member of Creigiau Cricket Club and Dynevor Gardening Association re Creigiau Recreation Area
- 3. Public and press session:** Mike Colley addressed the Council on the matter of the loss of Pentyrch Surgery from Pentyrch and the planning application for the new site in Rhydlafer:
 - Closing surgery: the local population has grown, with a larger proportion of older residents yet Taff's Well, Radyr and Creigiau have their own GP surgeries. There is demand in Pentyrch with some 1700 patients registered. The Health Minister, Vaughan Gethin has made funds available for improving care closer to home and made reference to Pentyrch.
 - Lack of consultation re closing: insufficient consultation was held in accordance with S183 of NHS Wales Act 2006. Cardiff's LDP consultation made no reference to this surgery closing. There should have been meaningful consultations with the Health Board and surgery about what was planned with an opportunity for residents to comment. There has been no explanation for why the 5 sites in Pentyrch were rejected. Mr Colley welcomed PCC's objection to the planning application. The application gave no details of the transport provision or costs and how long such plans might last. The number of parking spaces on the new site is inadequate.
 - Closure of Pentyrch pharmacy: this seems inevitable when the surgery moves since over half the pharmacy's business is from the surgery.
 - Mr Colley hoped that PCC reflect these matters in their comments.

It was **RESOLVED** to move the item on Pentyrch Surgery to discuss it while Mr Colley and Cllr Hill-John were present.

Cllr Hill-John made a number of comments:

- consultation had been done with patients of the surgery who have had an opportunity to have their say but that some people who were not patients felt they should have been consulted too.
- The population of Pentyrch village is some 3483 people meaning only about half are registered with the surgery. (Pentyrch Ward includes both Pentyrch and Gwaelod y Garth).

3. Cllr Hill-John spoke with Llandaff Surgery earlier today. The surgery is a business and has finite funds to develop a new surgery. The satellite surgery in Pentyrch does not generate enough income for it to remain and will close. If the proposed surgery is not built there is a real risk that Pentyrch residents will have no local surgery at all. Dr Marina and the Practice Manager are happy to attend PCC meetings to help answer questions.
4. It had been hoped that a new site could be found in Pentyrch but none was suitable and the Rhydlafer site was the next best.
5. The Rhydlafer application is going through the planning process and everyone can comment and object. The site is in the Creigiau/St Fagans Ward which is represented by Cllr Graham Thomas.
6. Pentyrch Surgery will share their data on the numbers of patients walking/driving to the current site.
7. Transport to the proposed site is clearly a concern. The VEST service is in place and will plan for further help. Cllr Hill-John is discussing this with Cardiff's Transport team. It is too early for final answers now since the completion of the proposed plans is 18 months to 2 years away. It might be possible to route the No. 63 Cardiff Bus through Pentyrch and other options are being looked at. Cllr Hill-John is working on the transport issues to find the best links.
8. Rumours: social media has spread rumours such as the current surgery will close before the proposed new building opens. This is not true. More information is being prepared by the surgery which will be publicized and Cllr Hill-John will put out more information himself.

PCC Members commented:

- Transport is the most important thing to sort out if the proposed site cannot be changed.
- The next Community Link will carry information on this matter. It will include PCC's objection letter and general views and any responses or information submitted from the Health Board and others.
- PCC welcomes the investment in modern medical care for the area but has concerns about the effects on local residents.

4. To discuss the plans to relocate Pentyrch Surgery: The Clerk had replied to a FOIA request and to a request for further information.

- 4.1. The Planning Committee Minutes set out PCC's reasons for objecting to the current application.
- 4.2. PCC's letter objecting to the proposed new surgery was approved and will be sent and put online.
- 4.3. It was **RESOLVED** to write to the Health Board, Welsh Government, Cardiff Council and Llandaff Surgery on the loss of facilities in Pentyrch and the community's concerns. The Clerk will circulate a draft. Responses from the addressees will be included in the next Link.
 - 4.3.1. This will be an Agenda for PCC's February 15 meeting.

The Chairman paused the meeting to allow time to reflect on the recent deaths in our community.

Peter Davies was a former Chairman of PCC and long-time and hard-working member of our council. He had also been a County Councillor. He used to visit the PCC office regularly and gave generously of his time to the community. He was a source of wise council and is a big loss for the community.

Don Llewellyn lived and breathed Pentyrch and was a strong friend to PCC. The local museum in the PCC office would not exist without him. It started with the History Society's exhibitions and led to the permanent displays of historical maps, photos and objects. Don, with his brother, produced the Centenary Book for Pentyrch Rugby Club and it has been shared round the world as a marvellous example. PCC had honoured Don with the award of a Freeman of Pentyrch and he had been delighted to receive that.

Brian Elsey of Creigiau has died from Covid-19. He's survived by his wife Nadia and children Joshua, James & Jessica who attend the Welsh section at Creigiau Primary School.

A minute's silence was held to respect their memories.

5. **To approve the Minutes of the Meeting held on December 21 2020:** The Minutes of the meeting were proposed as accurate by Cllr Jones seconded by Cllr Sherwood. All agreed. They will be signed by the Chairman with an electronic signature.
6. **To approve the Minutes of the Planning Committee Meeting held on January 6 2021:** The Minutes of the Meeting were proposed as accurate by Cllr Jones seconded by Cllr Sherwood. All agreed. They will be signed by the Chairman with an electronic signature.
7. **To approve the Minutes of the Finance Committee Meeting held on January 11 2021:** The Minutes of the Meeting were proposed as accurate by Cllr Sherwood seconded by Cllr Dixon. All agreed. They will be signed by the Chairman with an electronic signature. Following a review of income and expenditure against budget to 31.12.2020 it was **RESOLVED** that (the numbers in brackets are the nominal codes in the finance software):
 - 7.1. Planning application fee of £230 for noticeboard to be paid from Noticeboards (4550)
 - 7.2. £3,500 be vired to Professional fees (4130) to cover the increased costs of legal fees for the lease between PCC and Creigiau Recreation Charity. The Clerk will detail for the February Finance Committee the source codes that could include machine tools/maintenance and hire.
 - 7.3. Fields in Trust legal fees of £300 be vired from Creigiau Recreation expenses (4590) to Professional Fees (4130)
 - 7.4. that PCC pay any costs associated with Creigiau Recreation Area for which PCC is legally responsible.
8. **To approve the Notes of the Wellbeing & Climate Change Group:** Meeting notes were circulated in advance.
 - 8.1. Meetings are being held monthly and look in detail at issues affecting the community.
 - 8.2. Fairmeadow and the Garth: better use of Fairmeadow being considered and Garth footpaths need upgrading. Community Link article will invite community suggestions.
 - 8.3. Working with local walking groups and Penrhys Pilgrimage to gather facts about the current position and what needs to be and can be done.
 - 8.4. The group was very pleased to see new budget items for the community like benches and bins.
 - 8.5. It is hoped to secure planters for Gwaelod y Garth.
 - 8.6. Garth and dogs: hope to have an article about keeping dogs on leads and the danger to sheep, lambs and wildlife from dogs. after lambing. Litter on the Garth is also a problem.
 - 8.7. Explanation in the Link for what PCC has budgeted for the community and why.
9. **Matters arising:** There were none.
10. **To receive reports from Cardiff Councillors:** Cllr Gavin Hill-John reported as follows:
 - 10.1. Cardiff is working on essential services-only footing: lots of County Hall resources are diverted to front line services so non-urgent things can be delayed.
 - 10.2. Last week's waste collection issues are being dealt with and back on track. Recycling went up from 50 to 400 tonnes after Christmas which was much bigger than expected.
 - 10.3. Highways: not many infrastructure projects going on at the moment. There has to be a significant H&S issue to trigger repairs or dealing with fly tipping. The Cardiff App is the best and fastest way to communicate with Cardiff.
 - 10.4. G1 bus: very positive meeting with Cllrs Rosser and Filipponi. A reply from County Hall was received and further meetings are being planned. PCC's local survey was shared with NAT and the fflecsi bus provider and made a difference with changes already made.
 - 10.5. Gwaelod: the owner of the path that subsided on the lane behind the Gwaelod Inn is Path being sought. It may be Crown Land. Cllr Hill-John is in touch with the resident.
 - 10.6. Gwaelod: Surface water in the lane behind Main Road. This has been reported to the surface water team in Cardiff for investigation.

PCC Members commented:

- 10.7. The new waste vehicle worked very quietly and Cardiff was thanked for the speedy catchup work

- 10.8. G1 bus survey: those involved were thanked and there will be an article in the next Link. Feedback is expected directly from the bus company.
- 10.9. PCC is very concerned about lack of public transport in the community which has been highlighted by the proposed new surgery. PCC is setting up a public transport working group, chaired by Cllr Sherwood. Cllr Hill-John is very happy to work with the group and will try to attend and support as much as possible. The first meeting will be held soon.
- 10.10. Online meetings in 2020 greatly increased engaged with Cardiff officers including play teams, One Planet, youth team, Lover Where You Live, street cleaning and Public Rights of Way. Cardiff was thanked for this.
- 10.11. The street cleansing team had been very helpful in clearing pink bags left by local people helping to deal with the increased litter and fly tipping.
- 10.12. Church Road: fly-tipping around the M4 bridge has become a lot worse. Cllr Hill-John will raise it as a hot spot.
- 10.13. Frog Pond culvert: was cleared.
- 10.14. Change in collection dates as of February: Cllr Hill-John will chase for further details. There are some provisional details on the Cardiff website.
- 10.15. Gwaelod y Garth: the repaired culvert is now remotely monitored and in December officers came out 3 times to check in very heavy rain.
- 10.16. Cllr Hill-John was thanked for attending the meeting and was happy to deputize for Cllr G Thomas in his absence.

Cllr Quilter left the meeting

Cllr Gavin Hill-John left the meeting

11. To set a budget for 2021-2022: The Finance Committee had looked at the budget in detail and recommended a budget of £198,852 (including ear-marked reserves). The slight difference between the Finance Committee figure and this is the reduced insurance premium notified 12.1.2021.

11.1. **Documents circulated in advance:** 2019-2020 year-end detailed expenditure/income against budget; draft budget showing 2019-2020 budget (see year-end detail report for actual expenditure/income), 2020-2021 budget and projected figures to year end, 2021-2022 proposed budget. Ear-marked reserves are shown on a separate page on the budget document

11.2. Cllr Sherwood noted that the expenditure was just under £200,000. When expenditure gets to that level PCC will be subject to more extensive audit.

11.3. Following a discussion and the recommendation of the Finance Committee it was **RESOLVED** to set a budget for 2021-2022 of £198,852.

12. To set a Precept for 2021-2022: The Finance Committee recommended the same Precept as in 2020-2021: £175,000. An alternative would keep the council tax contributions the same as last year and because of the small increase in households that would increase the Precept levied to £177,782 or + £2,782.

12.1. Following a discussion and the recommendation of the Finance Committee it was **RESOLVED** to set a Precept for 2021-2022 of £175,000 which is the same as last year. Since there are a few more households that will mean a very small decrease for households. The decrease would be 83p for a Band D household for the year and £1.66 for Band H.

12.2. The Precept request will be signed and returned to Cardiff.

13. To receive an update on the Lease between PCC and CRC for Creigiau Recreation Area and make any decisions: The Lease was signed on 24.12.2020 by both PCC and CRC/EHC. An official copy is awaited for PCC records. The total legal costs for this will total some £10,000 which is half the full commercial cost.

13.1. Cllr Ellis Owen suggested a review to see why this project took so long and cost so much; what could be learned for the future and how to build bridges with the community group involved. An objective working group will be set up to look at this. PCC can then draw up good practice guidelines. Leadership of the group should be independent of the councillors who were

involved in the project. Cllr Dixon will lead as a new councillor with no experience of the project. Members and the Clerk who were involved will be asked for their input.

13.2. The invoice for the first year's rent of £100 has been sent and paid by CRC/EHC.

14. To discuss planning applications: There was nothing urgent. The Chairman thanked Cllr K Thomas for her excellent response to the Pentyrch Surgery application which incorporated the concerns as previously expressed by PCC Councillors.

15. To consider any actions needed in relation to Coronavirus including future PCC meetings: Outdoor staff are working separate days to minimize the risk of spreading Covid-19. This is likely to continue while the Welsh Government maintains the current lockdown rules and the level of virus in the community is dangerously high. The Clerk, Chairman and Vice Chairman will discuss this at the end of each week.

16. To receive reports from Councillors:

Councillor	Meetings/events attended and Issues raised All meetings in the previous month unless stated
Stuart Thomas	Finance Committee Planning Committee Main meeting Wellbeing and Climate Change Group
Mike Sherwood	Main Meeting Finance Committee Planning Committee Blocked gullies via the CCC web site. First transport working group meeting shortly.
Sandie Rosser	Main meeting Planning Committee G1 bus service meeting with Cllr G Hill-John Plaque for Will George, past Clerk to PCC has been replaced on his memorial bench
John Harrison	Main meeting Planning Committee
Jenna Quilter	Main meeting
Wynford Ellis Owen	Main meeting Finance Committee Cardiff Road near new houses: overgrowth removed but appears to be works in progress? Signs of caterpillar track vehicle being used. May be an access route. Original planning consent was very tight to the houses and one household has got consent to extend his garden into a field. It may be connected with this. But may be something else. There is a SSSI in the area. The Clerk will enquire of enforcement that there is activity off Cardiff Road and The Grove. WEO will send before and after photos.
Simon Roberts	Main meeting Planning Committee Wellbeing and Climate Change Group

	Garth issues and Covid-19 breaches
Amanda Thorpe	Main Meeting Wellbeing and Climate Change Group
Karen Thomas	Main Meeting Finance Committee Planning Committee Wellbeing and Climate Change Group Garth issues
Sara Pickard	Main meeting Wellbeing and Climate Change Group Thanked Cllr Thorpe for suggesting an article for the Link on Cllr Pickard's new job: one of 6 Disabled People's Employment Champions.
Teresa Filipponi	Main Meeting Wellbeing and Climate Change Group G1 bus service meeting with Cllr G Hill-John
Ian Jones	Main meeting Planning Committee
Gary Dixon	Main meeting Finance Committee

Date of the next meeting: February 15 2021 online via Microsoft Teams at 6:30pm

The meeting closed at 20:10.

Signed by digital signature _____ Dated February 15 2021