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## PENTYRCH COMMUNITY COUNCIL



CYNGOR CYMUNED PENTYRCH

1 Penuel Road  
Pentyrch  
Cardiff CF15 9LJ

Phone: 029 2089 1417  
Email: clerk@pentyrch.cc  
Website: www.pentyrch.cc

### FINANCE COMMITTEE

Meeting held on Wednesday 10th July 2024 at 12.00 am using Google Meet.

### MINUTES

- In attendance**  
Cllr's Krip, McGrath, Marshall, Rosser  
Clerk
- No press and public**
- No declarations of interest**
- Agreed payments for the month totalling £20,507.89, plus additional payment of £84.24 to St John Ambulance**

(Payments in excess of £2,000 require the approval of Council)

(FR 6.2 requires minutes to include list of payments)

|        |                                |         |
|--------|--------------------------------|---------|
| Wages  | Net Pay -CD                    | 1900.94 |
|        | Net Pay -GW                    | 1265.8  |
|        | Net Pay - DH                   | 766.88  |
|        | Net Pay - LC                   | 1092.73 |
|        | Net Pay - AI                   | 1581.75 |
|        | Tax / NI                       | 1260.54 |
|        | Pensions                       | 1859.2  |
| Grants | Creigiau Recreation Charity    | 5000    |
|        | Garth Country Faire            | 500     |
|        | Pentyrch Tennis Club           | 600     |
|        | Pentyrch Cricket Club          | 300     |
|        | D Hunt                         | 100     |
|        | Pentyrch Bowling Club - May 23 | 500     |
| Admin  | Remarkable Sparkle             | 30      |
|        |                                | 30      |
|        | D-Day photos                   | 150     |

Members: All PCC Members until further notice

Correspondence is invited through the medium of English or Welsh  
*Gellir llythyru a'r Cyngor yn Saesneg neu yn Gymraeg*

|                                   |                 |
|-----------------------------------|-----------------|
| Mence & Clark - tree removal      | 2400            |
| Mence & Clark - tree reduction    | 1056            |
| Reimburse CD:                     |                 |
| Tesco £6.52 & Forest Park £107.53 | 114.05          |
| <b>TOTAL</b>                      | <b>20507.89</b> |

**5. Reviewed financial statements showing:**

- Payments made & income received in previous month
- Cumulative expenditure & income for the Year

Agreed bank reconciliations for all accounts and the matching bank & investment statements

**6. Agreed material variances from budget & approved revised budgets for:**

|                    | Original Budget | Revised Budget | Explanation                     |
|--------------------|-----------------|----------------|---------------------------------|
| Office Maintenance | £5,000          | £7,000         | Electrical Works                |
| IT                 | £6,000          | £6,600         | Village Hall Wifi monthly costs |

It is recommended to Council that the costs of installing Wifi at Pentyrch Village Hall & the purchase of Camera / Projector for meetings (£ 2118) be funded from the Community Support Fund Earmarked Reserve.

**7. Agreed that Hazel Davies be invited to the Civic Reception & presented with a £50 voucher.**

**8. Agreed the transfer of £50,000 from the CCLA account to the Co-op Bank current account.**

It was agreed to recommend to Council that Cllr Marshall be appointed as an authorised signatory for both the bank & investment accounts held by PCC.

**9. Agreed to accept the quotation from Cardiff Council for both a safety inspection & completion of any remedial works required, at the 2 graveyards owned by PCC.**

**10. Purchase of IT kit for Members to undertake Council business.**

It was recognised that if devices were purchased there was a risk to PCC in terms of appropriate usage.

The IT support provider is to be asked whether or not it is possible to restrict usage to PCC e-mails & remote meetings.

**11. AOB**

(a) In view of the recent incident at Bronllwyn Graveyard it was agreed that in future Funeral Directors be required to provide a deposit of £200, which is to be refundable providing there is no damage / disturbance of the graveyard other than that involved with the reopening of one grave.

(b) It was agreed that a grant of £100 be paid to the Lewis Merthyr Band for their participation in the D-Day event.

(c) From the library donations collected in 23/24 - £60 be given to the PTA's at each of the 3 primary schools & Craig Y Parc.

**Date of the next meeting: 11th September 2024**

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